

I/117314/2023

**PROCEEDINGS OF THE COMMISSIONER OF FOOD SAFETY ,  
KERALA, THIRUVANANTHAPURAM**  
**Present:AFSANA PERWEEN IAS**

CFS/Establishment : Office of the Commissioner of Food Safety -  
Appointment to the post of **Food Safety Officer** in the Scale of Pay  
of **Rs.39300-83000/- as per the advice** from the Kerala Public  
Service Commission -Orders issued.

**Read:-** 1. Advice Letter No. RIF (2) 5563/21/GW KPSC Dated 20.09.2023  
of the Kerala Public Service Commission, Pattom,  
Thiruvananthapuram

**Order No.CFS/1987/2022-A1 dated.04-12-2023**

The under mentioned candidates whose particulars furnished below, advised by the Kerala Public Service Commission, is provisionally appointed as **Food Safety Officer** in the scale of pay of **Rs.39300-83000/-** under clause (1) of the sub rule (a) of Rule 9 of Kerala State and Subordinate Service Rules 1958 subject to Rule 10 (b) and 3(c) of the said Rules under the Commissioner of Food Safety under Health & Family Welfare Department and posted to the stations noted against the name.

**The candidates should report for duty within 15 days from the date of receipt of this order before the Assistant Commissioner of Food Safety in the said district, failing which steps will be taken to cancel the advice.**

Sl. No	Name & address of the candidates	Institution to which posted
01	<b>SHIJO VK</b> Vengakunnummal House, Thamarasseri, Kozhikodu. 673573	Food Safety Office, Vengara Circle, Malappuram
02	<b>FIRDOUS A P</b> Pararikkal House, Guruvayoor, Thrissur-680101 <b><u>Communication Adress</u></b> Pararikkal House, Edappully Road, Guruvayoor PO, Thrissur District-680101	Food Safety Office, Thrithala Circle, Palakkad
03	<b>NAVANEETHA G</b> Karondukadavil, KR Puram PO	Food Safety Office, Piravam Circle.

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	Cherthala , Alappuzha 688556	Ernakulam
04	<b>JANU R KUTTY</b> Jai Matha House, Mannancherry PO, Alappuzha  <b>Communication Adress</b> Padayattil House, Karimannoor, Mulappuram PO Idukki 685581	Food Safety Office, Kothamangalam Circle, Ernakulam
05	<b>PARAMESWARI PL</b> Kizhakkumkara Puthen Veedu, Chavarcode, Vettiyara PO, Navaikulam, Thiruvananthapuram, 695603	Food Safety Office, Ettumanoor Circle, Kottayam
06	<b>SOUMYA MS</b> Gokulam, Bhajanamadom Road, Peyad PO, Thiruvananthapuram 695573	Food Safety Office, Pathanapuram Circle, Kollam

The candidates should produce the following documents at the time of joining duty.

- Original One Time Verification Certificate received from the Kerala Public Service Commission.
- Original documents to prove date of birth and qualification.
- Medical Certificate in the prescribed form not below the rank of Assistant Surgeon.
- NCLC/Community Certificate of the candidate should be verified at the time of joining duty.

The appointment ordered in this proceeding is purely provisional and the candidates are eligible for appointment on regular basis only if his/her character and antecedents are found satisfactory on subsequent verification. The candidate should, after joining duty, undergo statutory training as specified by the Food Authority as per Rule 2.1.3 (3) of Food Safety & Standards Rules 2011, when called for. He/She will be notified

as Food Safety Officer only on successful completion of the training. The appointments of those who do not successfully complete the statutory training are liable to be terminated without notice. The officers shall pass Account Test for Executive Officers conducted by Kerala Public Service Commission for declaration of probation in the cadre. Every Officer appointed to the cadre will be on probation for a period of two years within a continuous period of three years.

The head of institution will obtain the enclosed attestation form duly filled up and signed by the candidate before they are allowed to join duty and forward the same to this office for further action. He will verify the documents mentioned above and see that the particulars given by the candidates shown in the statement are correct before the candidates are admitted to duty.

The Head of Institution should satisfy himself about the identity and signature of each candidate before he/she is allowed to join duty. For this purpose, a copy of **One Time Verification Certificate which includes the scanned image of photo and signature of the candidate is enclosed herewith after noting therein his/her Sl. No. in this advice letter, the original of which will be produced by the candidate at the time of reporting for duty. A candidate who fails to produce original One Time Verification Certificate shall not be admitted to duty under any circumstances.** The photograph and the signature of the candidate may be verified and the fact may be recorded by the Head of Institution on the original **One Time Verification Certificate** itself. If there is any discrepancy the candidate should not be allowed to join duty and the fact should be reported to this office forthwith. **After the candidate is allowed to join duty, the original One Time Verification Certificate shall be kept under the safe custody of the Head of Institution. The appointment shall be regularized only after obtaining a verification certificate from Kerala Public Service Commission. For this purpose the Head of the Institution shall forward an attested copy of the relevant pages of the Service book of the incumbent to this Office as ordered in GO(P)No.20/2011/P&ARD dated 30.6.2011 along with the original One Time Verification Certificate after recording necessary entries on the 2<sup>nd</sup> page. After making necessary entries at the time of Appointment Verification, the original One Time Verification Certificate will be returned along with the Appointment Verification Certificate and both Certificates should be pasted in the Service Book of the incumbent.**

The date of joining duty of the candidate(s) advised should be reported immediately. In case a candidate does not join duty within the joining time allowed in the appointment order, the details of the candidate (Sl.No& address) should be reported promptly.

In the event of discharge from service for want of vacancies the candidates will either re-register his/her names in the office of PSC / District Office of PSC from where they were advised and get themselves re-appointed on further advice by the PSC he/she may wait for his/her

turns for re-appointment to the post in the Department, in case he/she desire to continue as probationers in the post from which he/she were discharged (vide Govt. circular Memorandum No. 3737 Rule1/90/P&ARD dated, 29.3.90 and GO(P)7/91/P&ARD/dtd. 15.2.91).

Application for correction of date of birth if needed should be made by the candidates within five years from the date of entry in service. The original Non creamy layer Certificate / Community Certificate / Disability Certificate of candidates should be verified at the time of joining duty.

Signed by

AFSANA PERWEEN IAS  
Commissioner of Food Safety

Date: 04-12-2023 14:13:14

To

The candidates (By Registered post with A/D)

Copy to:

01. The Principal Secretary , Health & Family Welfare Department Secretariat, Thiruvananthapuram.(with C/L)
02. The Secretary, Kerala Public Service Commission, Pattom Thiruvananthapuram .(with C/L)
03. All Deputy/Assistant Commissioners of Food Safety,  
(With (a) One Time Verification certificates for verification.  
(b) Attestation form which shall be returned duly filled by the candidate and verified by the Head of the Institution)
04. O/o Food Safety Officer,  
Pathanapuram/Ettumanoor/Kothamangalam/Piravam/Vengara
05. Deputy Director(PFA)/The Joint Commissioner of Food Safety (Administration & Legal)/Enforcement/The Administrative Officer/Finance Officer, Office of the Commissioner of Food Safety Thiruvananthapuram/Chief Government Analyst/ Government Analyst, Regional Analytical Lab, Ernakulam & Kozhikode.
06. CA to Commissioner of Food Safety
07. File/Stock file